

**OHIO VALLEY KARTING ASSOCIATION  
BOARD MEETING MINUTES  
TUESDAY, JULY 5, 2022**

**CALL TO ORDER:** Vice-president Michael Lewis called the virtual meeting to order at 7:00 p.m. and welcomed everyone.

**SECRETARY'S REPORT:** Lynda Coombs, seconded by Rick Coombs, made a motion to accept the June 7, 2022 monthly board meeting minutes as published. The motion passed unanimously.

**TREASURER'S REPORT:** On behalf of Treasurer Jason Gregg, Lynda Coombs provided bank balances. Brian and Dawn Schroeder reported there are outstanding reimbursements for the Champ Race.

**COMMITTEE REPORTS:**

**CHAMP RACE:** Michael Lewis extended thanks to Dawn Schroeder and everyone who helped with the Champ Race. He said Schroeder worked hard and did a great job organizing. Schroeder reported expenses came in under budget by \$125. She thanked everyone who volunteered and said things went smoothly. Schroeder thanked Ray McKibben for vacuuming and the children who helped with clean up. She asked for suggestions for next year and reported she has put together a Champ Race file if anyone ever wants to take over. Ted Cradlebaugh and Rick Coombs thanked Schroeder for everything she did to make the event a success. Lewis added he appreciates all of her time. Schroeder reported she has an email address for communications about the Champ Race which is [ovkachamprace@gmail.com](mailto:ovkachamprace@gmail.com). Ray McKibben said he loved that everybody got to eat together under the pavilion. He noted there was not a group picture taken this year and said that is something to remember for next year.

**SPONSORSHIP / PIT SPOTS:** No report.

**SHOWS & PROMOTIONS:** Brian Schroeder reported he received an email today about our interest in coming back to the Cincinnati Boat, Sport, and Travel Show. He explained the event is held over two weekends including the day of our banquet, January 21, 2023. Schroeder said there is a \$50 discount for making a reservation within the next 25 days. Ray McKibben raised the questions of having a motion made. Schroeder responded he is not comfortable doing so as we do not know if the cost is \$800 or \$3,000. He noted a lot of people will be needed and this follows the holidays and is around our banquet. Schroeder discussed how it could be done identical to what we did this past January by not attending the first weekend of the event. He asked if we want to make a motion to not exceed \$1,400. Michael Lewis asked if anyone tracked any data to which Schroeder replied he heard it was pretty well received. McKibben added he recalls it being reported at the board meeting that it was very positive. Dan Fiehrer said it was much better than the Cavalcade Show and he feels it was pretty good money spent. McKibben made a motion to appropriate up to \$1,500 to secure our place at the Boat Show. Josh Johnson asked if we wait a month, will we miss out on anything to which Schroeder responded technically by the email, we miss out on the \$50 which he does not see that happening based on having just received the email and he is okay with waiting. Johnson said he would like to have real numbers. McKibben retracted his motion. Schroeder will obtain information. Ted Cradlebaugh reported he might look at one of the Saturday night hot rod shows in Germantown.

**MARKETING:** No report.

**TECH DEPARTMENT:** Ted Cradlebaugh discussed tech procedures that were done at the Champ Race and noted everyone passed tech. Ray McKibben extended thanks to tech inspectors and said he heard a lot of positive comments. Michael Lewis said he thinks the pill draw is a successful format and suggested less tech be conducted on fourth and fifth places; just something to think about. Cradlebaugh reported on tools that have been purchased. Lewis asked if the Comer Kid Kart tech tools are up-to-date. Brian Schroeder discussed the condition of some of the tools and said he will be looking at Kid Kart tech tool needs. Cradlebaugh added we need to get rid of old tools we don't use and we should purchase a lot of Kid Kart tools if we can't oil and clean them. Schroeder reported we need to purchase shocks for the top of the portable tech cabinet. Lewis said we need to continue best practice of wiping tech tools down. Josh Jonson made a motion to appropriate \$71.51 for tech paint and markers. The motion was seconded by Brian Schroeder and passed unanimously.

**TECHNOLOGY:** Michael Lewis said two outstanding items that need to be taken care of are getting pictures that scroll at the top of the OVKA website to Gary Osterholt and the 2022 Briggs rules set link needs to be changed. Ted Cradlebaugh provided his new email address. Brian Schroeder asked that the July 16, 2022 race configuration be changed on the website. Lewis will follow up about getting it changed. Ray McKibben inquired about the configuration for the weather date to which Dylan Cradlebaugh said it will be old track B. McKibben said he plans for the amount of light towers we use for a race based on the configuration and this year he is running into equipment being hard to come by. He will let Dylan Cradlebaugh know if he cannot get five light towers that are needed for the big track with a minimum of four. Dylan Cradlebaugh replied if we don't have enough, we'll run the small track. Brian Schroeder raised the question of allocating some money if we need to go to another place to rent lights. Lewis offered to make calls tomorrow if needed so we have enough leeway time. McKibben replied he has it taken care of; there is an 80% chance we will not have an issue. Ted Cradlebaugh added to make sure we have five even if we have to go to two different places. Lewis said we have twelve days left before the next race and he thinks we can hammer down how many we can get or not get and make a decision at that point. Dylan Cradlebaugh asked that configuration 2C for the July 16<sup>th</sup> race be posted. Lewis replied it is posted on Facebook and he will get it posted on the website.

**TRACK IMPROVEMENT:** Michael Lewis thanked everyone who volunteered for the track improvement day which consisted of burning weeds out of existing cracks, blowing the cracks out, and sealing them with some material out of a 55-gallon drum. He said it was a long day and something that was overdue. Lewis extended thanks to Ray McKibben for obtaining the tools that were needed. Lewis discussed the filling of large cracks, such as over an inch, and suggested that for cracks over a certain amount, we figure out a different way to approach them. Ray McKibben provided pricing for the sealer drum and reported we disposed of four or five old buckets of material; he does not know about that which is remaining. Ted Cradlebaugh suggested for the big cracks that we call somebody in to seal them with asphalt and noted we have to groove them. Travis Myers said estimates would be pretty easy to get and it may be easy to get it in this fall. Cradlebaugh further stated it is something we need to address, get an estimate, get it done, and then we won't be wasting our sealer. Myers will reach out to three contacts. Ted Cradlebaugh will follow up with the track owner about the corner tower.

McKibben reported the golf cart is running follow making some adjustments to it. McKibben reported he will be installing a replacement light at the pavilion area following a lightning strike; the light was provided under warranty. Rainer Pansch plans to paint the finish line the Friday before the night race. McKibben asked that the fall clean-up include repainting the grid. Ted Cradlebaugh suggested it be painted in the spring to which Myers agreed. Myers noted there were two different paints down; latex instead of traffic and it is an issue to paint it now. McKibben asked if using a pressure washer would work; Myers does not think it will as to put anything over top of latex is hard. Lewis inquired about moving the lines over two inches; Myers thinks that would work. McKibben reported the missing flag pole rope was replaced. Lewis asked if we have a running list of items and if not, he will make one. Lynda Coombs responded Aaron Banfield might have one. Pansch asked if the motorcycle racers do any track maintenance. Lewis replied they do not.

### **OLD BUSINESS:**

**BYLAWS:** Lynda Coombs reported the June 8, 2022 bylaws meeting is going to be rescheduled. Rob Neuzel asked what is discussed at the bylaws meetings. Coombs explained it is a complete review of the bylaws to see if any changes are needed as far as the way we need to function at the present time and make changes as appropriate. Michael Lewis added the most current example would be how we had to adjust some of the bylaws language to get along with the pandemic two years ago in changing the ways we need to communicate going virtual instead of in -person. He further stated things are looked at and changes made to make sure they are still applicable; the end goal is to go through them all then send them off to legal to make sure there's no issues with the legal focus before we make amendments and change them.

### **NEW BUSINESS / OPEN DISCUSSION:**

**MEETING TECHNOLOGY:** Ray McKibben asked what it is going to take to get a phone call dial-in number with this new meeting format. Michael Lewis explained that will need to be followed up through Aaron Banfield. Rainer Pansch asked if one of the primary reasons for Teams was the ability it could dictate. Lewis replied yes, they are recorded sessions so he thinks that helps writing minutes; but he has not seen a dial-in within the Teams application; it may be an ancillary add-on. Lynda Coombs explained there was an issue with the June minutes that it required her to have an email address within Banfield's company. Prior to that Banfield had work he had to do to provide her with video and transcript files. Coombs said there is going to need to some more research done as it worked okay for a couple of months then it didn't in June. McKibben asked that we get information about what it would take so OVKA has its own license for this and it is the intellectual property of OVKA. Coombs said when we looked at it for Zoom, she thinks we had to buy ten licenses at around \$2,000. McKibben explained the reason he is asking about the phone call-in feature is for people who are not on computers or smart phones. Brian Schroeder discussed Google Meet having recording, transcription, and phone numbers. He does not know if that is on a business level and will check into it. Dylan Cradlebaugh noted there is a link on the OVKA website that takes you right to it. Coombs said she uses that and the concern is with this format, you cannot call in and maybe there is some way to set it up.

**PRE-REGISTRATION:** Josh Johnson asked if pre-registration is costing us money. Lynda Coombs responded it costs us when it is utilized and provided the usage numbers which are minimal. Coombs reported she was contacted by the software provider asking if we want to continue to use this because of the work involved. Coombs shared the fees charged and explained there is a time commitment for both the software provider and Coombs. Johnson asked if we want to continue to use it with the work that is going into it. Michael Lewis raised the question if having the ability to do so is part of a bigger plan when it comes to actually having to manually sign forms; he does not know what the right answer is; this something we can talk about at the next board meeting and see if there is a future state, we would like it be before we make any motions to not do it anymore. Ray McKibben asked Lewis to look into how some PDF documents allow you to electronically sign; he does so for his company and it is a legal document. Lewis explained you're going to have to have the PDF writer on your device in order to digitally sign that; it's not a one-size-fits-all for everybody. He thinks it would be stratified per se, based on what versions or licenses people have on their devices. McKibben reported he uses a free PDF version, Foxit, that allows him to digitally sign documents. Lewis said future state if that's an option then that's something we need to talk about. He thinks you'd get more traffic if someone can just hand in their registration forms signed legally. Lewis said he doesn't know where it goes from there; he still thinks registration would have to key in everything so it's more of a technological question. Coombs replied she thinks that is a question for our software provider whether there is some way that would tie in to do all the paperwork and put all the items the person is purchasing in like they do on pre-registration. She explained she would have time constraints the night before or day of to do a crosscheck and we would have to figure out the logistics. Coombs further stated if you're wanting that to be included in the software, that will be a software provider question. Lewis said we'll go ahead and tackle that question at the next board meeting.

**TIRES:** Ted Cradlebaugh stated he thinks Aaron Banfield needs to have discussion with Hoosier about their rain tires; they had no comparison to some of the other rain tires as far as grip. Michael Lewis said that is definitely contract discussion. Rainer Pansch said we are halfway through the season and asked how tire testing is going. Lewis explained there have emails and talks to tire manufacturers to start sending in tires so hopefully we are getting closer to an actual tire test so we can move forward with the RFPs. Pansch offered to help with KA race day testing. Lewis said it won't be arbitrary; we will plan accordingly. He added how we are going to collect data still needs to be ironed out and extended thanks to Pansch.

**ADJOURNMENT:** A motion to adjourn at 8:26 p.m. was made by Michael Lewis, seconded by Ted Cradlebaugh, and passed unanimously.

**UPCOMING EVENTS & MEETINGS:**

- OVKA Monthly Board Meeting – 7:00 p.m., Tuesday, August 2, 2022, in person at Full Throttle Adrenaline Park, 11725 Commons Drive, Cincinnati, OH, 45246 **AND** via Microsoft Teams virtually.

**SUMMARY OF COMMITMENTS:**

- Ted Cradlebaugh – Contact track owner regarding corner tower.
- Michael Lewis – Provide pictures, Briggs 2022 rules set link, and race configuration changes to Gary Osterholt.
- Ray McKibben – Follow up about lighting availability for upcoming night race.
- Travis Myers – Reach out to three contacts about estimates for track crack repairs.
- Rainer Pansch – Paint finish line.
- Brian Schroeder – Obtain fee information for booth space at the Cincinnati Boat, Sport, and Travel Show; obtain information about Google Meets.

**BOARD MEMBERS PRESENT:** R. Coombs, T. Cradlebaugh, M. Heber, J. Johnson, M. Lewis, and B. Schroeder.

**MEMBERS / VISITORS PRESENT:** R. Beaman, L. Brown, L. Coombs, D. Cradlebaugh, D. Fiehrer, C. Heber, R. McKibben, C. Moore, T. Myers, R. Neuzel, R. Pansch, and D. Schroeder.

Respectfully submitted by Lynda Coombs, OVKA Secretary, 7/28/2022