

**OHIO VALLEY KARTING ASSOCIATION
SPECIAL BOARD MEETING MINUTES
TUESDAY, NOVEMBER 25, 2020**

CALL TO ORDER: President Aaron Banfield called the meeting to order via Zoom at 7:31 p.m.

OVKA 2020 BANQUET: Aaron Banfield thanked everyone for jumping on with short notice. He explained he called this meeting to inform the board and general membership of several important items that pertain to our upcoming OVKA banquet. He said he would like to first thank the committee members for the tremendous effort that has been put into this. Banfield stated Lynda and Rick Coombs and Jeanette Holliday have all been actively engaged in the planning process for several months. He said he continues to be amazed at the amount of work that goes into the banquet and cannot thank them enough, both personally and on behalf of the club. Banfield reported Lynda has been in close communication with the hotel about the impact of the current COVID orders from state and local officials. Unfortunately, we do not feel the hotel will be able to safely accommodate the banquet this year. He reported we would be limited to 160 people or less for the event and said last year we had 255 people attend. Banfield explained the banquet committee, along with Michael Lewis and himself, have had several conversations and the committee has come up with a recommendation on how to proceed. He explained he is going to walk through this prior to opening the floor up to discussion. The recommendation is to cancel the contract that we currently have with the hotel. Next, we would move to a modified awards/prize distribution plan that includes the following:

- Relocating the “banquet” as a very different approach to Full Throttle Adrenaline Park in Springdale on the same date of Saturday, January 16, 2021. A time window will be determined once these recommendations are accepted by the Board of Directors but will be conducted during the day.
- The next step is to break the 111 award qualifying racers into windows that allow for us to have smaller groups arriving at specific times to avoid the need to stand in line and wait. This will be completed prior to our mailing being sent out. Families will be asked to limit attendance to driver and one person wherever possible.
- Allowing qualified racers to arrive and check-in in an appropriate, safe, and social distanced way.
- They will be able to enter grand prize contests as they traditionally do. Boxes will be sealed while participants are entering and then opened with the winners being drawn on a Facebook live stream at the conclusion of the event. Grand prizes will be handed out separately and the committee will make arrangements to have them picked up.
- This will allow drivers to pick up their jackets, trophies, plaques, other awards and prizes.
- This also allows them to go into a designated room to have their picture taken in front of a 4 by 10 foot OVKA banner. This would be a new banner that we would have created. The banner would also be re-useable with our booth going forward and would have grommets at the top and be able to fasten it to the top of the booth and have a backdrop. Banfield explained he spoke with Rainer Pansch last night and he does some pretty amazing stuff so creating a nice banner for us might be in his wheelhouse. Once the picture is taken they can safely depart the facility.
- For families that have drivers in multiple classes, we will not make them come back in the designated time window for each driver. An example is if Banfield was a racer in a Senior or a Masters class and he had a kid that was racing in Kid Karts, we could schedule for them to come in during the Kid Kart time and both could pick up their awards; we are not going to make them make multiple trips back to the facility.

Banfield said the budget for the hotel last year based on 255 participants was \$6,750 which was our cost for the hotel. He explained there will be some costs for doing this plan this way, including some room fees at Full Throttle Adrenaline Park which will be minimal, the production of a 4 by 10 foot banner, miscellaneous associated costs for some COVID-related supplies that may be needed by the committee/volunteers to execute this plan. There are a lot of specific details that the Banquet Committee will need to work through. The intent here is to get the board's opinion on the high-level plan as early as we possibly can. The fact that we were not going to be able to host at Marriott was determined on Monday night. The specifics on the details that are not in this plan currently should continue as it has for a long time to be handled by the committee. Before opening up the floor up for questions, Banfield reminded everyone that it was only two days ago that the committee arrived at the final point with the hotel that the banquet could not be held as we normally do. This plan discussed will have to have details finalized but the committee has done that for years and in his opinion is the best group to do that going forward. Rick Coombs clarified the \$6,750 was the cost of food. Banfield noted that cost included the room to which Rick Coombs concurred. Lynda Coombs explained those monies are what were generated from people paying for their banquet ticket. Josh Johnson inquired how the general board meeting will be held. Banfield replied ideally he would like to do it via Zoom and said we have to look at nominations. He explained if there are no contested nominations then we can definitely do the board meeting via Zoom; if there are any two people or more running for one position, we have got to establish how we are going to do that election because ballots historically have been done in person. He added we will have to determine how we are going to cross that bridge after the December board meeting. Lynda Coombs explained there will also be the issue of having to have a membership and we will have to figure that out. Brian Schroeder said he assumes we will get the money back for room rental and food. Lynda Coombs replied so far we have only put down \$500 and originally she thought they were going to require us to transfer that over to the following year but they are not and will give us a total refund. Schroeder raised the question that the board allocated X amount of dollars for the banquet knowing the \$6,000 would be included and asked if that is separate. Rick Coombs responded that is separate; that is money you send in that goes strictly to the food and room part. Ray McKibben asked if there was thought given to delaying the banquet. Lynda Coombs explained in conversation with the Marriott, they do not know when COVID restrictions are going to be lifted. She said at some point we have to say this is or isn't workable. She reported racers would have to go up and get their awards spaced six feet between each person and wearing a mask, only family units could sit together and the smallest table they have is an oblong table of four and they do not have enough of those. She further explained the maximum number that can be in the banquet hall is 160 and the maximum number allowed in the wing where we hold the board meeting being 30. Lynda Coombs reported she has a diagram of it all broken down section by section. Banfield said Lynda is providing a lot of detail if people want it; the short answer is that it is considered at this time that it isn't practical. Banfield explained the reason he stopped Lynda is there has been a tremendous amount of work and thought put into this by Lynda, Rick and Jeanette and he has no problem with questions being asked but unless someone feels the need to dig into understanding every little detail, he has absolute confidence in the three of them and he feels there shouldn't be an interrogation here which he doesn't think anyone is asking that right now. Pat Slattery inquired about the status of the Swap Meet. Scott Golladay replied as far as we know, we are still on and he has been in communication with the Roberts Centre. He reported they just held a large a military swap meet using the entire room that we use and he checked it out. Golladay said they had precautions in place and if we go into lockdown we could have a problem but who knows what is going to happen tomorrow. Ted Cradlebaugh asked about the quantity of people allowed in. Golladay responded he believes it is 2,100 people and he doesn't think we ever came close to that at any one point. McKibben explained he was just asking a simple question and wasn't trying to dig into details; he does trust the people who run it. Banfield extended an apology to McKibben and said he was not inferring he was. Lynda Coombs noted her tendency to be an explainer. Banfield stated the reason

he stopped Lynda was they have been through this so much and there is a lot of emotion and passion from specifically Rick and Lynda because they have done this so long, he is trying to help make it a little easier for them to not have to go through the details ten times. Ted Cradlebaugh asked if all of the monies and prizes would be the same. Lynda Coombs responded that would be their recommendation to move forward with the same prize structure and all of that. Rick Coombs noted the only change is the volunteers and the board made a motion for that. He added we he assumes we are good to go with our contract for tires and whatever monies we would receive from Margay. McKibben explained the Briggs Weekly Racing Series prizes are separate from the banquet but are part of the banquet and he would like to get a nod from the Banquet Committee that he work with one of the banquet members and we will facilitate getting the prizes to those members individually outside of the banquet that we are having. Banfield replied if McKibben wants to do it separately, he doesn't have a problem with that but if everyone is coming through the space and we have space to store everything, it is up to McKibben how he wants to handle that. Banfield said he appreciates everything McKibben does with that. Lynda Coombs added the intent is to have a specific area for prizes and if he was going to get prizes in anyway, he could incorporate the prizes into that. She added it seems it would be easier to incorporate it into doing it when we are giving out all the other prizes rather than have to have some other method to get all of those prizes to people. McKibben said that is what he will do and will coordinate with one the three banquet people. He added he will make sure they have the list and will help with that. Matt Abel inquired who to talk to about nominating someone for Most Improved Driver. Banfield stated he will give Abel a call after the meeting. Aaron Banfield made a motion that we approve the Banquet Committee to cancel the current contract we have with the Marriott for the 2020 OVKA banquet that was scheduled for January 16, 2021. He also would like to approve the committee to spend up to \$2,000 for additional expenses for a banner, supplies, and other things they need to handle this. The motion was seconded by Ken Kuethe. Schroeder asked for clarification if the \$2,000 is additional dollars and noted we are not charging for food. Banfield replied his feeling is we can do it for half or less; he does not have the costs and price for the banner. Lynda Coombs reported we do have some supplies including hand sanitizers and masks and she would like to use what we have. Schroeder said he does not want people to think we are getting the \$6,500 back because we weren't spending it to begin with. Slattery noted if we are getting the \$500 back, it would really be \$1,500. Lynda Coombs said she feels good about it because of getting a refund instead of carrying it over. McKibben suggested maybe we should use that deposit to hold that date for the following year. Banfield asked that we hold that topic until the regular board meeting and said that is a good idea. Lynda Coombs said she will be happy to send an email about this. The motion was voted on and passed unanimously. Banfield thanked everyone for getting on the meeting and extended thanks to the committee for the work they do. He added he knows the committee will work to make this the best awards presentation we can.

APPRECIATION: Ken Kuethe extended his appreciation for the flowers in memory of his father-in-law.

ADJOURNMENT: Aaron Banfield, seconded by Rick Coombs, made a motion to adjourn at 7:54 p.m.

BOARD MEMBERS PRESENT: A. Banfield, R. Coombs, T. Cradlebaugh, S. Golladay, G. Gregg, J. Johnson, K. Kuethe, R. Landes, M. Lewis, R. McKibben and B. Schroeder.

MEMBERS / VISITORS PRESENT: M. Abel, L. Coombs, D. Cradlebaugh, M. Heber, C. Holliday, R. Neuzel, R. Pansch, C. Pettit, P. Slattery, and B. Wyke.

Respectfully submitted by Lynda Coombs, OVKA Secretary, 11/30/2020