

**OHIO VALLEY KARTING ASSOCIATION  
BOARD MEETING MINUTES  
TUESDAY, MAY 5, 2020**

**CALL TO ORDER:** President Aaron Banfield called the meeting to order via Zoom at 7:01 p.m. He explained how the meeting will be conducted and how people can indicate they wish to speak on video or by phone.

**SECRETARY'S REPORT:** Lynda Coombs, seconded by Rick Coombs, made a motion to accept the April 7, 2020 board meeting minutes as published. The motion passed unanimously.

**TREASURER'S REPORT:** On behalf of the treasurer, Aaron Banfield provided bank balances. Amount owed to the track is pending.

**SHOWS & PROMOTIONS:** Don Boles said he doesn't think there are shows we can attend. Ted Cradlebaugh and Lynda Coombs have nothing new to report. Ray McKibben suggested ramping up promotions on Facebook.

**SPONSORSHIP / PIT SPOTS:** Lee McCready and Josh Johnson have nothing to report at this time. Ted Cradlebaugh inquired about the availability of pit spots. McCready reported there are 23 or 25 open spots.

**TECH DEPARTMENT:** Ted Cradlebaugh asked if Pat Slattery has heard from VLR. Slattery explained they are currently shut down and he cannot contact them. Michael Lewis reported he heard the stamped clutch is available for Stinger clutches. Aaron Banfield concurred. Lewis asked if there is any interest in pushing back the date. Ray McKibben explained Briggs is considering allowing clubs to push back past the first race based on reading and research he has done. He further stated we do not want to turn karters away because they don't have the right drum. Lewis noted we do not know when our first race is. Cradlebaugh stated right now he does not think we should allow something that is not approved. Banfield agreed. Rainer Pansch inquired about tech procedures this year. Cradlebaugh explained for some racers it could be only once a year and new people will continue to be teched. He added there might be certain days there will be inspection for all. Cradlebaugh explained the racers will bring their tech sheet to the tech officials who will give them the kart band.

**TECHNOLOGY:** No report.

**RECRUITING COMMITTEE:** Michael Lewis thanked all of the people who volunteered to contact people interested in OVKA. Bruce Wyke sent an updated Excel spreadsheet. He reached out to 19 people and some are building karts. Wyke referred people to the OVKA website & Facebook site. Ted Cradlebaugh reported he is waiting for replies from the 20 people he contacted. Scott Golladay explained he was asked questions about how we are going handle things. Wyke inquired about putting together a KA/VLR Junior group. Ted and Dylan Cradlebaugh agreed this can be done. Aaron Banfield noted it would be non-points.

**TRACK IMPROVEMENT COMMITTEE:** Brian Schroeder said a lot of people will have to lift their kart so he wonders about lowering the scale and putting a shed around it. Chris Pettit discussed cutting a hole in the asphalt and recessing the scale by laying a pad of concrete with a shelter over it for protection from water and installing corrugated tile around it. Schroeder discussed the need for

people to help. Rex Johnson offered to supply concrete saws and labor, along with McKibben and Schroder.

### **OLD BUSINESS:**

**RACE SCHEDULE:** Aaron Banfield discussed the Governor's order extending until the end of the month for no groups of ten or more. With Garg Gregg's permission, Banfield has been in communication with the Preble County Health Department and he does not see a way we can hold the May 17<sup>th</sup> event. Banfield explained it will be the Gregg family's decision about opening the track. Banfield will send out an updated schedule. He explained the first two races will be used as weather dates and the May 17<sup>th</sup> date will be a canceled race. Banfield said he does not feel comfortable adding races. McKibben asked if there has been any consideration to shortening the race season in order to keep a rain date viable so we don't run into a problem with no rain dates on the back end. Ted Cradlebaugh replied if it rains, you're buying rain points. Brian Schroeder reported he had conversations with some members who are interested in fewer races. Cradlebaugh said we could shorten the season right now. Don Boles stated we need a plan for taking temperatures and registration. Scott Benton reviewed twelve points how the Buckeye Karting Challenge will be handling their events. Zach Beaven said with the pandemic, maybe this is a good time to look at online registration. Banfield replied that is coming up on the agenda. Bruce Wyke asked how BKC will be handling spectators. Benton explained they really don't have a spectator fan base and maybe caution tape could be put on the area above the grid so people spread out more. McKibben inquired about obtaining supplies. Banfield has hand sanitizer. McKibben will work with Banfield on sanitizing stations.

**CLEAN-UP DAY:** Banfield explained clean-up day continues on the radar and McKibben, Scott Golladay & Josh Johnson have done some work. Schroeder reported he, Michael Lewis and Ray McKibben were at the track to address leveling the scale and raising the entrance and exit could cause greater harm to karts. He said the wood door is very deteriorated.

**REGISTRATION FEES:** Lori Richardson discussed the need to determine if the racer or the club will absorb pre-registration fees and she will make software changes to match. She added most tracks do not include membership and pit spots in pre-registration. Aaron Banfield explained the processing charge is 5% and while it is not a huge amount per race, it will add up. Don Boles said he thinks our fees are low and we should include the fee. Zach Beaven discussed adding \$5.00 to entry fees. Banfield replied we are too close to the start of the season to change and we could consider this toward the end of season. Andy Kutscher asked what he gets as a consumer and said if there are premiums, there has to be reward and that he could sleep 30 minutes later. Richardson explained we are different because the club does not hand out armbands and some places have a pre-registration packet. Lynda Coombs discussed the new process for pre-tech forms explaining they will be given out at registration. Ray McKibben suggested not raising prices in the current climate and look at it for 2021. Bruce Wyke said maybe the board should consider the cost of racing just went up with personal protective equipment and that new expenses should be considered. McKibben replied most people will purchase their own, such as at places like Lowes that sell masks for \$1.00. Banfield said he is hearing Richardson say we should pass along the fees and he likes Andy's idea of creating a fast pass. Aaron Banfield made a motion we approve online registration to configure 5% added to the consumer's invoice and include an express line whenever possible. The motion was seconded by Ray McKibben and passed unanimously. Lynda Coombs explained the first few races are extremely busy so this might not be possible. Rick Coombs noted racers still have to come to registration to sign the release form. Banfield thanked Richardson for her participation in the meeting.

**BY-LAWS:** Lynda Coombs reported the by-law amendment was submitted to legal counsel who responded with recommendations for some language changes. Coombs had emailed the original amendment language along with the recommended language to the board. She explained any further language changes the board may want will need to go back to legal counsel. Ray McKibben said the board never defined what a state of emergency is that the board would declare and he feels it should be specific about that. He also feels it should specify when it would go into effect. McKibben said there needs to be more discussion about this. Aaron Banfield replied he can't tell you what the board would call an emergency. Coombs said who would have thought we would be experiencing a pandemic like we are and she thinks it could include things like severe damage to the track, such as due to high winds. McKibben responded that would be something Preble County would be declaring that we follow. Brian Schroder asked if it could be a physical emergency, such as if the club has financial issues. He said he questions why it needs to be the executive team which really consists of two individuals and he feels it should be the board as we are a small club and he does not see why we need any of this. McKibben stated he would like to hear from all board members. Ted Cradlebaugh replied he believes we should stay with the motion that was presented and God only knows what could happen and it would need to move quickly. Zach Beaven noted the executive team consists of all elected officials and if you don't feel they are competent in times of desperate needs then maybe you shouldn't be voting them in. He added with the current situation, he thinks everybody is doing great. Don Boles said we have to think about this for the future too and asked why we need to clarify a state of emergency. McKibben replied he is trying to wrap his head around this and that we have a board. He added the language put in needs to be used properly and there have been many a time when special sessions have been called. Josh Johnson asked if the state of emergency is to close the track or spend money. Lynda Coombs explained this comes from the President needing to be able to cancel or change the schedule as the rulebook specifies the President can cancel a race the night before. With this amendment, the President does not have to wait until the night before and can give notice sooner. Coombs added she doesn't see anything that's financial with the amendment and the by-laws specify what officers can spend. McKibben replied he feels Banfield needs the ability to make decisions regarding the schedule instead of waiting right before the race to cancel. Ken Kuethe stated as he understands the motion, the whole point was to take off parameters and he suggests we go with the motion per legal counsel. He added he feels the people in the positions have the best interest in looking out for the club. Randy Landes suggested going with what the lawyers say. Lee McCready said he is not an attorney and he sees no reason we need to change all of this. He feels it is smooth with the officers and we trust the people who would be making this decision. Brian Schroeder noted the wording was for two-thirds of the board or federal, state or county. Lynda Coombs read the recommended wording from the attorney, "*When Federal, State of Ohio, or Preble County officials declare a state of emergency; or a quorum of the BOD votes a state of emergency for a specific period of time; the following powers go into effect:*

1. *The state of emergency powers gives the executive team (President, Vice President, Secretary, and Treasurer) the ability to conduct all business on behalf of the Board of Directors. In order for the executive team to conduct said business, at least 3 of the 4 members of the executive team must be present either physically or by telephonic meeting or virtual meeting, in order to vote. For votes conducted by email, a unanimous vote of the executive team is required. A state of emergency gives the executive team the ability to act on behalf of the BOD on all matters, excluding the following (i) changes to the by-law; and (ii) election of new officers to the board. The state of emergency also gives the executive team the ability to modify the race schedule, including but not limited to modifications to dates, locations, and race configurations. Meeting Minutes shall be kept by the Secretary, or Vice President (if the Secretary is not available), during any discussions, which meeting minutes will then be promptly provided to the board and posted to the OVKA website.*" Banfield noted when votes are conducted via email, they have to be unanimous. McKibben asked if the executive team can make changes to the rulebook. Banfield replied yes, such as they may need to add to the

rules that all persons have to wear masks. He further stated this gives the executive team of four people the opportunity to weigh in. McCready said if we don't trust the executive people to do the best for us, we shouldn't have them there and he does not understand the hesitancy in doing this. Schroeder raised the question whether the track owner should be included as it could be an issue in Indiana. Ranier Pansch made a motion to accept the lawyer's verbiage. The motion was seconded by Josh Johnson. McKibben said the track owner is integral to our club, that he understands Schroeder's point and obviously, the track owner would be involved. Cradlebaugh added those four people would contact Mr. Gregg to discuss it. Banfield noted it would also include Indiana. McKibben asked why the motion does not include that and said this is an important issue. Banfield asked what language he wants and said we need to make this manageable and workable. The motion was voted on and passed with eight in favor, three opposed and one abstained (roll call: Cradlebaugh-yes, Golladay-yes, Holliday-yes, Johnson-yes, Kuethe-yes, Landes-yes, Lewis-abstained, McCready-no, McKibben-no, Schroeder-yes, Boles-no, Coombs-yes).

**SERIES T-SHIRTS:** Lynda Coombs reported ordering shirts is on hold.

**CHAMP RACE:** Brian Schroeder reported he has reached out to a few businesses and is not sure about having the bounce house, as well as zip line, because of the virus. Aaron Banfield explained he spoke with Gary Gregg about the meal expense and the serving challenges it poses. Ranier Pansch inquired if we can swap the double header weekends. Banfield explained if we run separate events on July 4<sup>th</sup> and 5<sup>th</sup>, you would lose two races if you are not there. Dylan Cradlebaugh raised the question of running two finals in one day. Lynda Coombs asked about the feasibility of having two races in one day. Dylan Cradlebaugh replied he is not sure there would be time. Ray McKibben said people are concerned about the expenditure of funds. Schroeder discussed this being the first pandemic in one hundred years and asked if we just pick up our schedule and run what it is. He said that if it rains, we could be buying rain points for how many races and he thinks we should stick with the race schedule we have starting with the June race as race one. Schroeder added we would still have two rain dates. Ted Cradlebaugh stated we just had a vote that Aaron Banfield, Michael Lewis, Lynda Coombs and Jason Gregg make that call. Banfield said he would have a hard time adding races. Banfield stated he likes the idea of picking up a non-points race such as a Friday night race and we could try some things we don't normally try. Banfield suggested doing Dylan's idea on a non-points day. Ron Swift raised the question of turning the Charity Race into a points event. Banfield replied you have people who run for points and who have made plans. Don Boles said it is a good idea to have a Karting 101. Banfield responded right now the first race will be June 20<sup>th</sup> and he would like to have a Karting 101.

#### **NEW BUSINESS:**

**TRACK IMPROVEMENT (continued):** Ray McKibben reported Jeanette Holliday brought up utilizing the tower at the top of the raised walkway to move to turn one and Gary Gregg likes the idea. McKibben explained Gregg is entertaining the idea of using a front end loader if it will go high enough. Ted Cradlebaugh suggested leaving the tower in place and install a new one. McKibben replied it would save some money. Cradlebaugh raised the question whether we can cut poles to make it tall enough. Rick Coombs said he does not think the loader will reach high enough and if it did, it would need reinforcement. In follow up to an email from McKibben, Coombs, seconded by Cradlebaugh, made a motion to accept McKibben's figure of \$700 for materials. Rex Johnson noted there is still picnic table material left that could be used and offered to build the tower for turn one. The motion was voted on and passed unanimously. Brian Schroeder discussed grinding the left side of the scale to lower it and offered to help. Zach Beaven asked about making improvements to the flag stand. Banfield will work with Beaven on this. McKibben discussed adding an electric outlet to the flag stand

and reported he, along with Banfield, Beaven, and Scott and Riley Golladay dug little trenches so electric can be installed.

**OPEN PRACTICE:** Dan Fiehrer asked when is the expected time the track will be open for practice. Aaron Banfield explained right now there is no firm answer and they are talking with the Health Department.

**RE-OPENING PLAN:** Andy Kutscher asked what the plan looks like to go racing. Aaron Banfield explained he, Michael Lewis, Lynda Coombs and Dylan Cradlebaugh have had conversations about this and we know we will need personal protective equipment. He further stated it will depend on what the state will require. Banfield has talked with other tracks.

**EXECUTIVE TEAM (continued):** Brian Schroeder said going back to the executive team, what happens in the event of a tie? Aaron Banfield replied a tie is a fail.

**ADJOURNMENT:** Don Boles, seconded by Brian Schroeder, motioned to adjourn at 9:44 p.m. Motion passed.

**UPCOMING MEETINGS / EVENTS:**

OVKA Monthly Board Meeting – 7:00 p.m., Tuesday, June 2, 2020, via Zoom

- PC / smart phone: <https://zoom.us/j/6495878039>
  - Password: 2020
- Dial in: (312) 626-6799
  - Meeting ID: 649 587 8039
  - Password 2020

**SUMMARY OF COMMITMENTS:**

- Aaron Banfield – Send out an updated schedule, provide hand sanitizer, assist with flag stand improvements.
- Zach Beaven – Assist with flag stand improvements.
- Rex Johnson – Assist with repairs to the scale, build observation tower for turn one.
- Ray McKibben – Work with Aaron Banfield regarding sanitizing stations, assist with repairs to the scale.
- Brian Schroeder – Assist with repairs to the scale & track improvements.
- Pat Slattery - Let Ted Cradlebaugh know what he finds out from VLR about tools.

**BOARD MEMBERS PRESENT:** A. Banfield, D. Boles, R. Coombs, T. Cradlebaugh, S. Golladay, J. Holliday, J. Johnson, K. Kuethe, R. Landes, M. Lewis, L. McCready, R. McKibben, and B. Schroeder.

**MEMBERS / VISITORS PRESENT:** Z. Beavan, S. Benton, J. Calvert, B. Carter, S. Clark, D. Cook, M. Cook, L. Coombs, D. Cradlebaugh, J. Doran, D. Fiehrer, M. Heber, D. Huff, R. Johnson, A. Kutscher, C. Kutscher, C. Moore, R. Neuzel, R. Pansch, C. Pettit, K. Pickelshimer, L. Pike, S. Powers, L. Richardson, D. Schroeder, G. Sheppard, P. Slattery, R. Swift, C. Swindling, C. Washington, J. White, and B. Wyke.

Respectfully submitted by Lynda Coombs, OVKA Secretary, 5/23/2020