

**OHIO VALLEY KARTING ASSOCIATION
BOARD MEETING MINUTES
TUESDAY, MAY 3, 2011**

WELCOME / CALL TO ORDER: Ted Cradlebaugh called the meeting to order at 7:00 p.m., welcomed everyone and asked that cell phones be turned off or placed on vibrate. He explained there is a lot to cover this evening.

SECRETARYS' REPORT: Lynda Coombs made a motion to accept the April 5, 2011 board meeting minutes with the correction of "adjournment to executive session" instead of "adjournment of executive session". The motion was seconded by Don Boles and passed with eleven in favor and one abstained (Landes).

TREASURERS' REPORT: Gary Gregg provided a financial report on behalf of Jason Gregg and explained funds will need to be transferred from the savings to the checking account.

NEW BUSINESS:

2011 FORMS: Lynda Coombs reviewed new insurance forms and explained minors are required to sign a release. In order for forms to be valid for the entire season and for minors attending without their parent or legal guardian, a notarized parent/guardian signature is required. Linda Smiley has offered to provide notary services at the track. Following discussion, Coombs will contact the insurance provider to clarify details of the minor signature requirement. Ted Cradlebaugh suggested seeking legal advice if needed. Butch Frey recommended posting a sign at the gate about the new forms.

USE OF ALL EQUIPMENT NEEDED FOR A RACE DAY / REQUEST BY G & J

KARTWAY: Mike Brown explained G & J Kartway is seeking to use any and all equipment to put on a Great Lakes Sprint Series event, including radios, flags, kart retrieval vehicle, golf kart and timing equipment. He stated most of the equipment will be in the hands of OVKA people who are working at the event. Don Boles said there needs to be a fee for use of the equipment to which Brown responded historically there has been a \$1,000 deposit, which is given back when everything is turned in. Ray McKibben said he would like to see GLSS put OVKA on their web site to which Ted Cradlebaugh agreed. Following further discussion, Brown made a motion to let G & J Kartway use all equipment necessary to put on the Great Lakes Sprint Series event. The motion was seconded by Rick Coombs. Randy Landes amended the motion to be contingent on the GLSS web site recognizing OVKA then withdrew the amendment after further discussion. The motion passed with eleven in favor, one opposed (Boles) and one abstained (Gregg).

RADIO BATTERIES: Max Viney discussed the need for replacement batteries for the radios. Ted Cradlebaugh said the cost is estimated to be around \$500. Gary Gregg discussed obtaining the best pricing and offered to check with a vendor. Lynda Coombs asked if all of the radios are functional to which Cradlebaugh, Viney and Ray McKibben responded yes.

PHOTOGRAPHER: Doug Benson explained his original goal was to get pictures on the OVKA web site. Benson raised the question if the club can get anything back from Photo Jeff. Ray McKibben responded Photo Jeff had agreed to provide photos for the banquet slide show and banners for the Swap Meet. He further stated there was no agreement by Photo Jeff to provide race photos as that is what he sells. Ted Cradlebaugh reported the photographer did recently provide some photos for the web site. Cradlebaugh said in the

past there were many people who would use their cameras, take pictures and submit them for inclusion on the web site. McKibben stated photos taken by the membership can be sent to Kathy McKibben.

BOARD MEMBER RESIGNATION: Ted Cradlebaugh reported he accepted the resignation of Randy J. Vermillion from the OVKA Board of Directors. Cradlebaugh thanked Vermillion for all of his service as a board member and explained Vermillion will continue to be of assistance.

COMMITTEE REPORTS:

SPONSORSHIP / PIT SPOTS: Lee McCready reported nine more pit spots need to be sold in order to break even for anticipated ambulance fees. More sponsors are needed in order to have all classes matched with a sponsor. Ted Cradlebaugh directed Ray McKibben to remove all former sponsors from the OVKA web site who have not renewed their sponsorship. Cradlebaugh reported he has discussed banners with Photo Jeff and Dwight Newberry is making signs for the line-up board. Mike Brown said he is waiting to hear back from Pepsi.

TRACK IMPROVEMENT COMMITTEE: Ted Cradlebaugh reported Mike Brown, Todd Cradlebaugh, Ray McKibben and himself have been cleaning up the track and there is further work to be done. Gary Gregg stated he has someone coming to fill cracks in the track. John Horn noted painting will need to be done on the tower/tech barn. Brown extended thanks to Melissa Brandon, Suzi Brown and Shelley Powers for all of the clean-up work they did. Horn offered to check into having some of the crash bags repaired. Cradlebaugh stated if the cost is more than \$50, he would suggest purchasing new ones. Brown explained how the bags need to be positioned. Cradlebaugh reported the parts for the roller fence should be in Monday and said there could be a board member day at the track to finish things up.

SHOWS & PROMOTIONS: Lynda Coombs provided information she obtained about billboard pricing and some available locations. John Horn suggested further information be obtained. Coombs will forward the current information to board members. Brad Crutchleo discussed a charity racing event, the Taj Kreuzers Speedfest, which is being held September 10, 2011. Crutchleo suggested the club consider participating in this event and he will provide the board with information.

SWAP MEET: Max Viney reported the last payment for booth space has been received. Doug Benson is working with National Kart News in designing the 2012 Swap Meet flyer.

OLD BUSINESS:

COMPUTER: Lynda Coombs reported a laptop has been ordered as previously approved by the board. Ray McKibben said the television monitor has been purchased and Ted Cradlebaugh has been provided information regarding a cable that is needed. McKibben explained he is putting together a video and is looking for someone with video editing experience. Josh Wagar will check into this. Rick Coombs reported it is now possible to edit GoPro videos.

OVKA BY-LAWS: Lynda Coombs made a motion to accept the OVKA by-laws with changes as per legal review. The motion was seconded by Josh Wagar and passed with twelve in favor and one abstained (Brown). Coombs will conduct final edit in preparation for publication.

DIRECTORS & OFFICERS INSURANCE: Gary Gregg reviewed the D & O policy limit and explained another quote did not provide the higher coverage at this time.

WORKER POSITIONS / REIMBURSEMENT FOR 2011: Ted Cradlebaugh discussed a proposal for worker reimbursement and positions for the upcoming season. He noted a change to the registration rate. Cradlebaugh explained the proposal provides for one tier of reimbursement with half-reimbursement in the event of rainouts except for those workers who actually fulfilled the duties of their positions. Doug Stempfley asked who is filling the Pit Steward position. Cradlebaugh responded there will no longer be a Pit Steward and the Scale Attendant will report penalties to drivers. Following discussion, Cradlebaugh made a motion to accept the worker reimbursement schedule. The motion was seconded by Max Viney and passed with twelve in favor and one abstained (Brown).

KART RETRIEVAL VEHICLE & GOLF KART: Ted Cradlebaugh reported a bill has been submitted for the kart retrieval vehicle. Cradlebaugh discussed Mike Brown's concern about the tires, which are narrower and sink in the gravel. Dwight Newberry will look into this. John Horn reported a golf kart will be available Friday.

GATE: Ted Cradlebaugh explained parts for the gate will be in by next Monday and the gate will be installed in time for the Great Lakes Sprint Series event.

FUEL GAUGE: Ted Cradlebaugh reported the fuel gauge has arrived.

OPEN DISCUSSION:

2011 RULE BOOK: Josh Wagar made a motion to appropriate \$522.18 for printing expenses for the 2011 rulebook, business card schedules and flyers. The motion was seconded by Ted Cradlebaugh and passed unanimously.

HELMETS: Randy Landes inquired about helmet requirements. Josh Wagar responded 2005 or newer helmets are required. Doug Benson said information about this is on the web site.

CHAMP RACE PRE-TECH: John Horn asked if he can conduct pre-tech for the Champ Race on the Friday night before the event. Josh Wagar said this will need to be coordinated with the Tech Director, Mike Brown.

QUALIFYING GRID: John Horn discussed a new method for setting the grid for qualifying he witnessed at a Great Lakes event. Horn explained karts are timed during their warm-up session then gridded to go out for qualifying based on those times. Lynda Coombs explained registration hours would need to be adjusted to accommodate this. Coombs further explained she will be working at the upcoming GLSS event at G & J Kartway and can report back about this method.

CLASSES: Gary Gregg discussed the Rookie Sportsman class and TaG weights.

DRIVING SCHOOL: Josh Wagar thanked everyone who helped with the driving school and reported there was a good turnout. John Horn said he would still like to see a mentor-type program. Ted Cradlebaugh agreed and discussed how children are responsive to other children. Brad Crutchleo discussed how he presented information at the driving school to Kid Kart drivers and the parents explained the information further to their children.

STICKERS: John Horn will provide the club with stickers to distribute to pole position and first place drivers.

PHOTOS: Mike Brown said he would like different ideas for taking photos of the kid racers. Lynda Coombs said a roll-up backdrop could be positioned on the outside of the tower-tech barn. Ted Cradlebaugh suggested a podium be built to which Gary Gregg said there is a triple podium already available. Cradlebaugh said he would like to see these types of pictures on the web site.

CIGARETTE CONTAINERS: Dwight Newberry will obtain containers at no cost for disposing of cigarettes.

GENERATIONAL MARKETING: Lynda Coombs reported information is available how to market to specific generations. She will provide the board with information about this.

ADJOURNMENT: A motion to adjourn at 9:50 p.m. was made by Mike Brown, seconded by Rick Coombs and passed unanimously.

NEXT MEETINGS / EVENTS:

- OVKA Monthly Board Meeting, 7:00 p.m. Tuesday, June 7, 2011, Reyton Inn, 6147 West State Route 122, Franklin, Ohio (east side of I-75).
- Lebanon Blues Festival, Saturday, August 6, 2011, 11:00 a.m. to 11:00 p.m.; admission is free.

SUMMARY OF COMMITMENTS:

- Lynda Coombs – Contact WKA regarding minor signature requirement, forward billboard information to board members, conduct final edit of by-laws, report on GLSS qualifying line-up grid method, provide the board with information about generational marketing.
- Brad Crutchleo – Provide the board with information about a charity racing event.
- Gary Gregg – Obtain pricing for radio batteries.
- John Horn – Check into repair of crash bags.
- Dwight Newberry – Check tires on kart retrieval vehicle, obtain cigarette containers.
- Josh Wagar – Check into video editing.

BOARD MEMBERS PRESENT: Benson, Boles, Brown, Coombs, Cradlebaugh, Gregg, Horn, Landes, McCready, McKibben, Newberry, Stempfley, Viney, and Wagar.

MEMBERS / VISITORS PRESENT: C. Bogan, M. Brandon, O. Cohen, L. Coombs, Todd Cradlebaugh, D. Frank, B. Frey, V. Oatts, B. Smiley, L. Smiley, and B. Williams.

Respectfully submitted by Lynda Coombs, OVKA Secretary, 5/24/11.